



SGP INTERNATIONAL

DOCUMENT COMPLIANCE SYSTEM

Solve Your Tickler Compliance Needs for Good



Easily track deliverables and qualitative metrics for customers and all related parties



Deliver dynamic reporting across portfolio to evaluate compliance status and identify exceptions



Eliminate operational risk associated with a manual or inefficient document compliance process

THE DOX SOLUTION

Take your organization's document oversight to the next level by utilizing a comprehensive software solution.

Furnish your staff with the tools they need to streamline workflows and perform at an optimal level.

Reminders		
Action Items		
• Waivers Pending Approval	(6)	View Details
• Reminder Letters to be Sent	(4)	View Details
• Past Due Letters to be Sent	(9)	View Details
• New Customer Details to be Added	(3)	View Details
• Review Monthly Report Package		View Details

Tailor metrics like "Action Items" for user-driven dashboard display.



DataQuest Compatibility

Launch SGP's custom OLAP tool directly from DOX to maximize analysis and chart results.

KEY BENEFITS

Provide **confidence to auditors and rating agencies** that critical functions are automated.

The structure of DOX is highly versatile and **universally relevant** for corporate and real estate businesses, commercial and regional banks and other financial institutions.

A **deal dashboard** supplies each user with a snapshot of past-due and upcoming requirements. Track all deadlines and pass/fail covenant tests online.

Manage waivers and outbox efficiently. Users can distribute notices and verify documentation to make responsible decisions.

MAIN FUNCTIONS

► Import

Daily import from mainframe populates customer and facility data.

► Create

Generate diary dates and key covenant tests from integrated templates or as ad-hoc, customized entries.

► Track Ticklers

Produce internal notices and distribute timely statements to customers.

► Update

Track receipt of documents and maintain soft copies for reference.

► Report

Utilize the DOX reporting suite to publish results and highlight trends.

► Control

Delegate authority to administer critical functionality including two-touch input and release capabilities.

SGP INTERNATIONAL
Systems for Information Management

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